

# Assumption College Catholic High School

1100 Huron Church Road, Windsor, ON N9C 2K7 / 519-256-7801

## Graduation Information Booklet 2010



*Ms. Sherrilynn Colley-Vegh  
Principal*



*Ms. Tish Hedderson  
Vice-Principal*

*Luigi Baggio  
Vice-Principal*

### *Principal's Message*

I would like to take this opportunity to congratulate you on your academic success to date and wish you well in your final year of your secondary education. This booklet has been prepared to assist you with important dates and information for a successful year. Remember you cannot achieve a secondary school diploma without completing 40 hours of community service. Assumption has a long and esteemed history that includes many traditional graduation awards and bursaries. I thank the graduation committee for their continued hard work. Their efforts are much appreciated. I look forward to celebrating the academic achievements of our senior students with you this June 29, 2010.

*Sherrilynn Colley-Vegh*





## General Instructions

A list of potential graduates will be posted on the bulletin board outside of Guidance in November. Your legal name will appear on your diploma. Please check the potential graduate list to make sure your name is included and that it is spelled correctly. Advise the Guidance office if there are any amendments, additions or deletions to the list.

If you wish to participate in the graduation ceremony you **MUST** be a potential graduate and you must submit a Graduation Application form. In order to graduate you must complete the following criteria:

- have 30 credits (18 compulsory credits and 12 elective credits);
- have completed 40 hours of community service and submitted those hours to the Guidance office;
- have successfully completed the Ontario Secondary School Literacy Requirement.

Students are permitted to participate in the Graduation ceremony only once and they must have a graduation cap and gown.



## Graduation Photos - Jan. 8<sup>th</sup> - 13<sup>th</sup> and Jan. 19<sup>th</sup>

Graduation photos are taken at the school, by appointment, on January 8<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup> and 19<sup>th</sup>. Students must sign up for their photo session in December, prior to the photo dates. All information will be posted through the daily announcements. A \$25.00 sitting fee, payable to Lifetouch, is required at the time of the photo session. That fee will entitle the graduate to receive a graduation composite picture of the entire graduating class. Photo proof packages will be mailed to the graduate's home along with the order form. Should you need assistance, the local office is at the University of Windsor in the CAW Centre. You can contact them at 519-561-1493 or at the business office in Chatham at 1-866-352-3811.



## Graduation Rings

Grad rings are not ordered through the school. The representative from Art Carved Class Rings by First Recognition will be at the school both in the Fall and the Spring to accept the \$50.00 down payment for the ring order. Listen to the daily announcements for the upcoming dates. Catalogues can be picked up at the main office. For further information you can contact the company by email: [recognition@hotmail.com](mailto:recognition@hotmail.com), by phone 1-905-619-3798 ext 254 or through their website [www.firstrecognition.com](http://www.firstrecognition.com).



## Donating Your Uniform

As a graduate of Assumption College School, you have become aware of our strong sense of community. Some students could benefit greatly from your donation of used uniform articles. If these items are clean and in good condition, drop them off at the Attendance Office for future Raiders.

## Prom



In order to attend the Prom, which will be held Saturday May 8<sup>th</sup> at St. Clair Centre for the Arts, you must clear all outstanding debts with the school such as activity fees, graduation fees, textbooks or sports uniforms. Community service hours must be completed and submitted to the Guidance Office. You **MUST** be in attendance all day (four periods) on the Friday prior to Prom.

## Graduation Fee

The deadline for the graduation fee is March 31<sup>st</sup> and the cost \$60.00. This fee covers the expenses of the cap and gown rental, the hall rental, costs for the graduation booklet and the invitations as well as the miscellaneous expenses to host the event. It also includes a souvenir cap (standard size) with a purple and white tassel. Payments can be made in full or by installment. Caps and gowns will only be ordered for those who have completed their payment. Should there be circumstances hindering the graduation payment, please speak to your Guidance counsellor as soon as possible.

## Graduation Caps and Gowns

The Windsor and Essex County area does not have a local distribution centre for graduation cap and gown rentals. Our gowns are ordered from Winnipeg two full months prior to the ceremony. Once the order is placed we cannot amend it. To ensure that you have a gown reserved you must:

1. Check the potential grad list for your name;
2. Submit the completed "Graduation Application" form;
3. Submit the Graduation fee of \$ 60.00 to the main office by March 31<sup>st</sup>.



All graduates will wear a purple gown with proper shoes and attire underneath. Graduation invitations will be available in the Guidance office in early June. There is a limit of four guest invitations for each graduate.



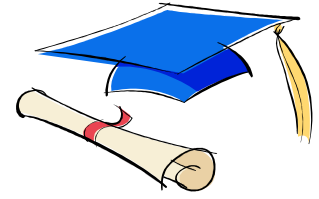
## Scholarships and Bursaries

Assumption College Catholic High School has an extensive history in Windsor and Essex County. Up until June 2006 the Basilian Fathers were in residence here and have always been and continue to be extremely supportive of the students of ACS. Each year the Basilians, along with many other benefactors, continue to provide our graduates with post-secondary assistance with their contributions towards annual scholarships and bursaries in excess of \$15,000.00. The graduation committee selects some award recipients based on academic achievement or other criteria. Others are selected through an application process. The awards that require the graduate to submit an application are posted outside of the Guidance office in April. All applications are due by 3:00 pm on April 30<sup>th</sup>. The Graduation committee will **NOT** accept or consider any late applications. Remember, if you do not apply for the award you cannot receive it. Details of the Assumption Scholarships and Bursaries can be found on the school website [www.wecdsb.on.ca/101](http://www.wecdsb.on.ca/101). Click "Departments & Staff" then "Guidance". You can then proceed to "Awards" or "Graduation Award Application". Note: You are eligible to apply for these awards only once during the year you qualify to graduate.

# Ontario Student Assistance Program - OSAP Financial Aid

Please make an appointment with your Guidance Counsellor at the beginning of May for information on the OSAP application process. At the beginning of May there will be a presentation on OSAP and Student Financial Planning.

## Graduation Day - June 29, 2010



### Morning

All outstanding debts to the school must be resolved before you pick up your gown including graduation fees, outstanding textbooks and athletic uniforms. You must pick up your cap and gown at the school in the cafeteria between 10:00 am and 11:15 am ONLY. You must have a gown to participate in the graduation and everyone must attend the practice for the procession at 11:15 am at the school. Only those students who have volunteered for a specific task at Mass will proceed to the church for a short rehearsal after the practice procession.

### Afternoon

Graduates will assemble at Assumption Church, 350 Huron Church Road, at 1:30 pm for the Graduation Mass of Thanksgiving. When Mass is finished, you will have an opportunity to take pictures. You will also have time to return home and have something to eat. The ceremony does not include a meal.

### Evening

The graduates will assemble at the Fogolar Furlan Club at 6:15 pm for the procession. Commencement Exercises begin at 7:00pm SHARP.

### After the Graduation Ceremony

Again you will have the opportunity to take pictures. You must return your gown in good condition before you leave. A station will be set up at the hall for these returns. The school will not release any information/marks until the gown is returned. The replacement cost is \$80.00. You may keep your souvenir cap and tassel.

## IMPORTANT DATES TO REMEMBER



January 8 – 13 and 19	Grad photos by appointment at ACS
March 31	Deadline for Grad Fee (\$60.00)
March 31	Cap and Gown Order Submitted
April 30	Deadline for ACS Scholarship / Bursary Applications
May 8	Prom – St. Clair Centre for the Arts
June 12	Distribution of Graduation Invitations
June 22 – 25	Final Exams
June 29	Distribution of Caps & Gowns ACS 10:00am
June 29	Graduation Mass Assumption Church 2:00pm
June 29	Convocation Fogolar Furlan 7:00pm sharp
July	Diplomas, Report Cards, Graduation Awards, Grad Photo Composites ready for pick up at ACS

